



Allamuchy Township School
20 Johnsonburg Road, Allamuchy, NJ 07820
908-852-1894

January 19, 2016

RE: Winter Bus Procedures and Reminders

We hope that you are staying warm this January, as winter has arrived. We would like to remind our school community of bus lane procedures and what steps the district takes to communicate school delays, early dismissals or closings due to inclement weather as well as the precautions taken to ensure student safety at bus stops.

Drop off at ATS: The bus lane is closed to through traffic during morning drop off and afternoon pick up hours. Please drop your students by the gym doors. Students in grades 2-5 may walk through the interior of the building to get to the cafeteria.

Late Bus at ATS: When busses are in the bus lane, please utilize the second entrance and parking lot. Do not enter the bus lane when the bus is present. Students are dismissed from afterschool activities at 4:20 so the late bus can depart as soon as possible.

Drop off at MVS: Remember to utilize the parking spaces provided. Please avoid positioning cars between the busses. Pedestrian traffic must wait for buses to pass before crossing the bus lane. This includes the crosswalk.

School Closure Information: When a decision is made, it is immediately posted on the school district website (<http://www.aes.k12.nj.us>) and distributed via our [Honeywell Instant Alert system](#). It is also announced on WRNJ (1510 AM). Parents may check the "School Closing Information" option on the automated school telephone line (908-852-1894) by pressing option 6. It is always a good idea for members of our school community to log-in to our Honeywell Instant Alert system to check your contact information.

Bus Stop Pick-Up: Students should be standing at the bus stop a few minutes prior to the bus arrival to ensure timely pick-ups at each stop and prevent students from being in dangerous circumstances.

Parents should stand with K-1 students until the bus arrives as well as be at the bus stop for student pick-up in the afternoon. If an adult is not present, the student will return to school.

Thank you for your anticipated and continued cooperation.